SUEZ OIL COMPANY

EXPATRIATE'S TIME SHEET

NAME : Moustafa Hassan Mohamed EMC

DIVISION / SECTOR : Quality Control

LOCATION : RAS BUDRAN

MONTH : June-2025

I- ATTENDANCE RECORD Chemist SAP 114/0633

DAYS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL DAYS
ATTENDANCE DAYS (CAIRO)																																
FIELD DAYS			V	I	I	I	I	I	I	I	I	I	I	I	I	I	V															14 DAYS
OVER TIME			1					2							2																	5 Hrs

II- TIME ALLOCATION (PERCENTAGE)

ACTIVITY BY AREA	%
DEVELOPMENT (DRILLING & MAJOR CONSTRUCTION)	
RB	
RF	
ZB ------ OIL	
------ GI	
------ GI/LPG (COMMON)	
------ OTHER (SPECIFY)	
PRODUCTION (OIL & GAS)	
RB	100%
RF	
ZB ------ OIL	
------ GI	
------ LPG	
------ GI/LPG (COMMON)	
------ OTHER (SPECIFY)	
TOTAL	100%

ABBREVIATIONS

- / --- Presents
- X --- Weekends & Statutory Holidays
- A --- Annual Leave
- BS --- Business Trip For Suco Acct.
- BG --- Business Trip For Group Acct.
- O --- Off time
- TS --- Training For Suco Acct.
- TG --- Training For Suco Acct.
- V --- Traveling Days
- W --- Special Leave without Pay
- C --- Compassionate Leave

Solar sample

N.B.

1- For BS, C & TS relative approved document should be attached to the time sheet

2- Time sheet should be approved only by the respective field manager or division manager

3- Used symbols other than these herein indicated shall be ignored

Prepared By : a. Ismael

Checked By :

Approved By : A. ELRHMAN

5/7/2025

SUEZ OIL COMPANY

EXPATRIATE'S TIME SHEET

NAME : Mohamed Abd Elnasser Sayed Aly EMC

DIVISION / SECTOR : Quality Control

LOCATION : RAS BUDRAN

MONTH : June-2025

I- ATTENDANCE RECORD Chemist SAP 114/0633

DAYS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL DAYS
ATTENDANCE DAYS (CAIRO)																																
FIELD DAYS			V	I	I	I	I	I	I	I	I	V				V	I	I	I	I	I	I	I	V								17 DAYS
OVER TIME			1					2																								3 Hrs

II- TIME ALLOCATION (PERCENTAGE)

ACTIVITY BY AREA	%
DEVELOPMENT (DRILLING & MAJOR CONSTRUCTION)	
RB	
RF	
ZB ------ OIL	
------ GI	
------ GI/LPG (COMMON)	
------ OTHER (SPECIFY)	
PRODUCTION (OIL & GAS)	
RB	100%
RF	
ZB ------ OIL	
------ GI	
------ LPG	
------ GI/LPG (COMMON)	
------ OTHER (SPECIFY)	
TOTAL	100%

ABBREVIATIONS

- *I* --- Presents
- *X* --- Weekends & Statutory Holidays
- *A* --- Annual Leave
- *BS* --- Business Trip For Suco Acct.
- *BG* --- Business Trip For Group Acct.
- *O* --- Off time

Solar samples analysis

- *TS* --- Training For Suco Acct.
- *TG* --- Training For Suco Acct.
- *V* --- Traveling Days
- *W* --- Special Leave without Pay
- *C* --- Compassionate Leave

N.B.

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Prepared By : a. Ismael

Checked By :

Approved By : A. ELGHAYAR

5/7/2025

SUEZ OIL COMPANY

EXPATRIATE'S TIME SHEET

NAME : Ahmed Mohamed Ismail EMC

DIVISION / SECTOR : Quality Control

LOCATION : RAS BUDRAN

MONTH : June-2025

I- ATTENDANCE RECORD Chemist SAP 114/0633

DAYS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL DAYS
ATTENDANCE DAYS (CAIRO)																																
FIELD DAYS	I	I	V													V	I	I	I	I	I	I	I	I	I	I	I	I	I	I		17 DAYS
OVER TIME																						2										2 Hrs

II- TIME ALLOCATION (PERCENTAGE)

ACTIVITY BY AREA	%
DEVELOPMENT (DRILLING & MAJOR CONSTRUCTION)	
RB	
RF	
ZB ------ OIL	
------ GI	
------ GI/LPG (COMMON)	
------ OTHER (SPECIFY)	
PRODUCTION (OIL & GAS)	
RB	100%
RF	
ZB ------ OIL	
------ GI	
------ LPG	
------ GI/LPG (COMMON)	
------ OTHER (SPECIFY)	
TOTAL	100%

ABBREVIATIONS

/ --- Presents
X --- Weekends & Statutory Holidays
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Solar samples analysis

TS --- Training For Suco Acct.
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N.B.
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Prepared By : a. Ismael

Checked By :

Approved By : A. ELGHAYAM

5/7/2025